

~~SECRET~~

~~EYES ONLY~~

~~CONFIDENTIAL~~

MINUTES

MEDICAL STAFF CAREER SERVICE BOARD MEETING
Wednesday, 27 February 1957

Present: C/MS - Chairman Dr. Tietjen
DC/MS - Voting Member Dr.
C/PD - Voting Member Dr.
C/PCD - Voting Member Dr.
Personnel Placement Officer Mr.
C/ASD - Executive Secretary Mr.
DC/ASD - Acting Executive Secretary Mr.
Secretary to C/MS - Recording Secretary Mrs.

25X1A9A

1. Minutes of Previous Meeting

The Minutes of the Medical Staff Career Service Board Meeting of 20 February 1957 were approved by the Members without comment.

2. Assignment

25X1A6A Medical Technician, GS-9. The Acting Executive Secretary
25X1A9A called attention to the last meeting at which time was
nominated to the position over his stated objections. This information
25X1A9A was relayed to Mr. and he was invited to be present at this meeting
to discuss this assignment with the Members. In essence, Mr. 25X1A9A
stated he had no objection to an overseas assignment but he did not feel
25X1A9A this particular assignment would further his career. Mr. said he
was keenly interested in supply work and would like to see the supply
duties of the Senior FE Medical Administrative Officer combined with the
position under consideration with a resultant increase in grade. In the
25X1A9A event of such a reorganization, Mr. would accept the position. Mr.
25X1A9A was excused from the meeting and the Members again considered this
assignment.

25X1A9A C/PCD recommended Mr. proposal for combination of functions
receive further consideration; however, DC/ASD stated that, on the basis
25X1A6A of his experience while assigned at he did not feel that this
would be feasible. DC/MS felt the Board should select a candidate for
the assignment and concurrently review the position so that a vacancy
would not occur. In view of this discussion, C/MS asked that a meeting
be arranged to discuss the organizational structure of the position under
consideration with the following in attendance: C/MS, DC/MS, C/PCD,
C/ASD, and DC/ASD. After this matter has been settled, a candidate will
be named for the position.

25X1

DOC	25	REV DATE	14 APR 1981	BY	
ORIG COMP	5	OPI	39	TYPE	01
ORIG CLASS	5	PAGES	3	REV CLASS	C
JUST	22	APPROVED	2002/09/03	DATE	2002/09/03

~~SECRET~~

~~CONFIDENTIAL~~

~~EYES ONLY~~

~~SECRET~~

~~EYES ONLY~~

~~CONFIDENTIAL~~

3. Review of Fitness Reports

25X1A9A a. [] GS-10, Administrative Officer. C/PCD reviewed a
25X1A9A report he completed on Mr. [] This report reflected C/PCD's opinion
25X1A9A that Mr. [] would be better suited for technician-type duties rather
25X1A9A than administrative work. The Board Members agreed with C/PCD's comments
25X1A9A in this regard. C/MS pointed out that Mr. [] has been with the Agency
25X1A9A for several years and has served well especially in overseas positions.
25X1A9A With regard to a future assignment, the Board felt Mr. [] would be
better qualified for a general-duty type of assignment overseas.

25X1A9A b. [] GS-9, Medical Technician. This Report was
25X1A9A rated by [] and reviewed by the [] Administrative 25X1A6A
Officer. The Members felt that the following statement contained in
the report was inappropriate for inclusion in a fitness report and should
be submitted as a policy recommendation: "Individuals should be consulted
prior to projected assignment, allowing time to discuss with wife con-
ditions, etc. of next area. Serious consideration should be given to
this matter." A memorandum will be appended to the Fitness Report reflec-
ting the comments of the Board in regard to this matter.

25X1A6A 4. Training - Technicians Assigned to []

The Board noted a recommendation dated 4 February 1957 from C/PCD
that in the future all technicians assigned to [] receive training 25X1A6A
in rodent control at the Communicable Disease Center at Atlanta, Georgia.

5. Miscellaneous

C/MS called particular attention to CIA Notice No. [] entitled 25X1
"The Biographic Profile". The purpose and use of the Profile was
explained in detail.

MS/mam

Distribution:

- Orig - C/MS
- 1 - DC/MS
- 1 - C/PD
- 1 - C/TSD
- 1 - C/PCD
- 1 - C/ASD

~~CONFIDENTIAL~~

~~SECRET~~
~~EYES ONLY~~